


# Grower360 Energy Tank Refill

Last Modified on 09/28/2022 8:23 am CDT

Select **Energy** from the left navigation panel.

1. Choose the **Ellipsis** on the appropriate tank and select **Refill Tank**. This must first be set up in SKY Admin. See [here](#) for more on this setup.

 Home Heat	Last Del Product Propane - Home Heating	Est. Tank % 0%	Tank Size 800 gal	Last Fill Amt 35 gal	Last Fill 11/23/2021	...
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2. On the *New Order* window, choose *Fill Tank*, *Select number of gallons*, or *Select amount of purchase*.

New Order

Grain bins on Home Heat

Fill tank

Select number of gallons

Select amount of purchase

Cancel Continue

3. Tank information displays at the top of the page followed by the *Terms* set in SKY Admin.
4. *Fill Tank* gives the size of the tank and the estimated percentage full. Choose the **Pencil** to change what was selected in Step 2.  
**Note:** If *Select number of gallons* or *Select amount of purchase* was chosen in Step 2, *Fill Tank* will change to *Number of gallons* or *Amount of purchase* respectively with an area to enter the gallons/amount.
5. Edit the *Delivery Address* information if necessary. This will default the billing address from the customer tank.

### Delivery Address

Tank Address

Tank Address

City

City

State/Province

IL ×

Zip Code

62565

6. Edit the *Contact Number* if necessary. This will default from the *Settings* page in Grower360.
7. Any *Comments* can optionally be entered in the *Additional Information* area.
8. When finished, select **Submit Order**.

Notifications can be set up to receive these Refill Requests in SKY. See [here](#) for more on setting up these notifications.