


# Grower360 Balances

Last Modified on 10/12/2022 7:42 am CDT

An overview of the customer's balances can be viewed from the *Balances* area.

## Net Due

The *Net Due* card displays the current amount due on the customer's account. The *Net Due* amount is the *Regular Balance* less the *Unapplied Credit* balance. The dollar amount of available discounts also displays on this card.

 NET DUE

**\$18,555.72**

\$0.00 in available discounts

5 Unpaid Invoices [EXPLORE](#)

Selecting **Explore** displays the *Balance Details* page:

### Balance Details

- **Breakdown** – This area displays the *Regular Balance*, *Unapplied Credit*, and the *Net Due* amount on the account.

Regular Balance	\$24,118.32
Unapplied Credit	(\$5,562.60)
<hr/>	
Net Due	\$18,555.72

Choose Amount:

Pay Off Balance    Pay full balance due \$24,118.32

Select Invoices    Pay specific invoices



Enter Amount    Auto apply payments to invoices



[Make Payment](#)

Only bank payments will be allowed for totals above \$5,000.00


- If the *Payments* option is turned on, customers can make online ACH or credit card payments on their account by following the steps listed here: [Taking ACH Payments in Grower360](#) or [Heartland Online Payment Process](#).
- **Invoices Due on or Before** – Selecting the **Calendar** icon and a date displays Invoices due as of a desired date.



Choose a date

 Invoices Due on or Before 7/5/2022 

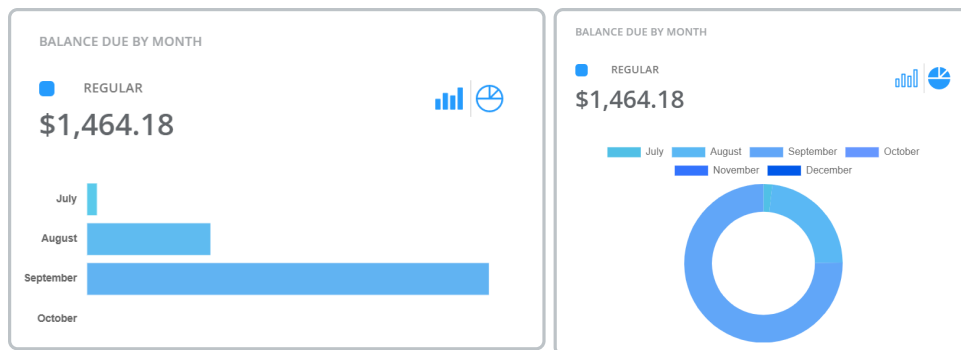
 112	Field --	Invoiced Date 03/19/2021	Due Date 03/19/2021	Unpaid \$26.68	
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- The most important Invoice details can be quickly reviewed. Alternatively, selecting the **Download** icon displays an option to download and/or view a PDF of the Invoice which includes additional Invoice details.
- **Note:** If the PDF is not available, this means it has not yet been sent from Agvance to Grower360. Please see the [Send PDF Files to Grower360](#) article for additional information on sending documents to Grower360.
- **Invoices Due After (Current Date)** – This displays all Invoices due after the current date.



Invoice #	Field	Invoiced Date	Due Date	Unpaid	Download
118	--	07/05/2022	08/15/2022	\$337.50	
119	--	07/05/2022	09/12/2022	\$1,100.00	


- The most important Invoice details can be quickly reviewed here. Alternatively, selecting the **Download** icon displays an option to download and/or view a PDF of the Invoice which includes additional Invoice details.
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- **Balance Due By Month** – This displays the total amount due broken down by month for the past 6 months.
  - Selecting the **Bar** or **Circle Graph** icons at the top right corner toggles between a *Bar Graph* and *Circle Graph* view.



- Hovering over a bar on the graph displays the total dollar amount due for that month as well as the percentage of the total balance each month is comprised of.

## Prepay

The *Prepay* card displays the current amount of prepaid product available on the customer's account.




 PREPAY  
\$13,763.64


[EXPLORE](#)

Selecting **Explore** displays the *Prepay Balance Details* page.

## Prepay Balance Details

Important Booking details can be viewed by selecting the **Ellipsis** icon and choosing to download and/or view a PDF of the Booking.

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Booking Date	02/03/2020
Start Date	02/03/2020
End Date	08/31/2020
Booked Total	\$4,000.00
Prepay Balance	\$4,000.00
Status	 Unavailable

**Note:** If the PDF is not available, this means it has not yet been sent from Agvance to Grower360. Please see the [Send PDF Files to Grower360](#) document for additional information on sending documents to Grower360.

Additionally, the **Eye** icon can be selected to view Booking product details.

Prepay payments can be made by choosing either *Select Bookings to Pay* or *Enter Amount to Prepay*, then selecting **Make Payment**. See [Grower360 Prepay Payments](#) for more details on the prepay payment process.

Make a Prepayment

Select Bookings to Pay

Enter Amount to Prepay

[Make Payment](#)

## Budget Due

The *Budget* card displays the current amount due in Budget Billing Invoices on the customer's account.

■ BUDGET DUE

**\$150.00**

1 Unpaid Invoice EXPLORE

Selecting **Explore** displays the *Budget Due Details* page.

## Budget Due Details

- **Breakdown**

**Make a payment**

Budget Due	\$150.00
Budget Balance	\$259.75

Make Payment

- The current Budget Billing Invoices for the account are reflected in the *Budget Due* balance.
- The total balance of Budget Billing Invoices and Budget memos are reflected in the *Budget Balance*.
- Budget memos due in the future are displayed in the *Invoices Due After* grid.
- **Invoices Due As Of (Date)** – Selecting the **Calendar** icon and a date displays Invoices due as of a desired date.

Choose a date

**Invoices Due on or Before** 7/5/2022

	<b>3</b>	<b>Field</b>	<b>Invoiced Date</b>	<b>Due Date</b>	<b>Unpaid</b>	
			11/01/2020	11/20/2020	\$150.00	

- The most important Invoice details can be quickly reviewed. Alternatively, selecting the **Blue Cloud** icon displays an option to download and/or view a PDF of the Invoice which includes additional Invoice details.
- **Note:** If the PDF is not available, this means it has not yet been sent from Agvance to Grower360. Please see the [Send PDF Files to Grower360](#) document for additional information on sending documents to Grower360.
- **Invoices Due After (Current Date)** – This displays all Invoices due after the current date.
  - The most important Invoice details can be quickly reviewed here. Alternatively, selecting the blue cloud icon displays an option to download and/or view a PDF of the invoice which includes additional invoice details.
  - **Note:** If the PDF is not available, this means it has not yet been sent from Agvance to Grower360. Please see the [Send PDF Files to Grower360](#) document for additional information on sending

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